

How to Create a Workstation

Workstation Configuration

Workstation Configuration allows you to define where a particular computer is, which label printers it uses, how it loads scanned documents and which scales it may use. These settings are independent of the User currently logged into CMS.

To create a Workstation, go to Administration >> Configuration >> Workstation Configuration

Select 'New'

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Workstation:						
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Enter the name of your computer. You can find it under Computer name, domain, and workgroup settings in the Properties of your PC.



Save the Workstation.



Setting up Printers

Specify the label printers to use by selecting the printer from the drop-down list.

General Print	Scan Documents Scales	
Large:	Zebra ZP 450-200 dpi	•
Medium Label:	Zebra ZP 450-200 dpi	•
Small:	Zebra ZP 450-200 dpi	•
Extra Small Label:		•

Setting up Scales

Prerequisites: You must have *Scale Resources* created before proceeding to this step. Specify which Scales can be used from this computer. You can do this by entering the Resource

Code of the scale, or by clicking in and selecting the scale from the list.

Ge	eneral	Print	Scan Documents	Scales
	Scale			
	S1			
	S2			
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