

Counting Procedure

The procedure for counting inventory in Mar-Kov is as follows.

1. Execute "Verify Location" for each location in your facility, or in a segmented area of the facility
 - a. Some containers will be marked misplaced but will be found in alternate locations in which case the misplaced date will be cleared
 - b. Other containers will be marked misplaced and will have a misplaced date at the end of this process
2. Along the way, execute Adjust/Consume/Reweigh/Remeasure functions for containers to confirm the quantities remaining in those containers. (Note, this step is only executed by some companies)
3. Search for any missing containers.
4. Use "Write off Missing Containers" to delete any containers that could not be found.